

VILLAGE BOARD OF TRUSTEES

NOV. 21, 2016 7 PM

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Mayor Neville opened the meeting at 7 pm.

Present were: Mayor Neville, Trustees Conger, Holl and Evener, Steve Teeter-Electric Utility Supervisor, Chad Shurtleff – DPW Supervisor, Lance Coit-Fire Chief, Jennifer Foote-Dean, Sarah Dean, Emma DeMatteo, Lee Shurtleff

Absent was: Trustee Morey

Pledge of allegiance.

Mayor Neville presented a plaque to former Mayor Jeff Evener for his service as Mayor between the years of 2009 and 2015.

Trustee Conger made a motion to approve the minutes of the Oct. 17th and Nov. 14th meetings, seconded by Trustee Evener, carried.

Trustee Holl made a motion to approve the claims presented for review, and to adjust the budget as follows:

GENERAL FUND

From: Employee Benefits-State Retirement-9010.8-\$1,205

To: Employee Benefits-Police Retirement-9015.8-\$1,205

COMMUNITY DEVELOPMENT

From: Public Facilities-8662.4-\$30,000

To: Loans & Grants-8668.4-\$30,000

Seconded by Trustee Evener, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

GENERAL (A6)	\$201,657.36	CAPITAL – Strm Swr Proj (HSS6)	\$3,988.07
WATER (F6)	14,912.31	CAPITAL – Park Proj (HH6)	4,128.32
SEWER (G6)	23,129.32	COM DEV-Micro Ent Grnt	14,864.55
ELECTRIC (E6)	97,608.53	COM DEV-Micro Ent Grnt	5,820.86
JOINT REC (J6)	3,781.86	COM Dev-Micro Ent Grnt	1,701.98
COM DEV (PI 16-11)	934.65	COM DEV-Pub Infra Grnt	48,071.00

Electric – Supervisor Teeter reported that the Town of Dryden assisted us with grinding stumps that have been on the list for a while to take care of. The Dept. in turn fixed 10 parking lot lights at their Town Hall. Trees have been decorated for the Holidays. Hope to get the other decorations up on Tuesday or Wednesday. Also will need to assist the Village of Freeville at some point. The annual test on the digger-derrick truck for stress and di-electric will be conducted tomorrow.

Public Works – Supervisor Shurtleff reported that the initial inspection on the new playground equipment was good. Will need to finish the grading in the Spring. Hydrants have been flushed. Dept. has been transferring the equipment from summer to winter use. Most of the leaves were picked up before the snow storm hit.

Fire Dept. – Chief Coit reported that things are going well. There have been three or four brush fires recently. Ambulance calls are starting to pick up. Right now there only about two part-time paramedics who work regularly. New roof has been installed on the back building and there was also some interior work. Chief Coit reviewed some recent issues with Ambulance 851.

Joint Recreation – Trustee Conger reported that the winter programs have started. Girl's basketball will meet to Wednesdays and Saturdays during December. Boy's basketball started with open gym two weeks ago. Zumba is being held on Mondays and Wednesdays. About 20 to 30 attend. It will be ending soon and resume after the Holidays. Cabin Fever Festival has been scheduled for March 4, 2017. SUNY Cortland students have working on the needs assessment. They are surveying parents for their input on the programs at this point. There will be some sort of community forum on this assessment at some point. There will be a meeting of all the sports leagues in January.

Youth Commission – Trustee Conger reported that the "Super Sitter" program has started again with about 11 participants. The Fall Fun program was great this year because the weather was much better than last year. There are 12 participants in Groton Pride. There are 14 kids in Homework Helpers and Fall crafts. Girls Venture went on a recent trip to Stoughton Farms.

Admin. Rankin reported on the recent Semi-Annual Meeting of the New York Municipal Power Agency (NYMPA). NYMPA will be lowering their rates from 44 to 39 mils effective Jan. 1. NYMPA is looking into filing a generic tariff that will provide a separate line item on the bill that will tell customers what their cost is to fund the required Clean Energy Standard "credits", know as REC's and ZEC's.

Jennifer Foote-Dean approached the Board. The Girl Scouts have hosted a "Community Night Out" for the last two years. The event this past summer grew substantially from the previous year. The Girl Scouts would like to see it grow. Jennifer has researched the criteria for a Community Celebrations Grant through the County. Jennifer asked if the Village would be willing to sponsor the application for funding. The consensus of the Board is that we will sponsor this application.

Sarah Dean and Emma DeMatteo came before the Board. They are going for the Girl Scout Silver Award, which requires 50 hours of service. They wish to target Memorial Park for projects for them to get the award. Sara Dean wishes to make a Gaga Ball pit. Emma Dematteo wants to make two benches for use near the basketball court. The consensus of the Board was that they could proceed with planning for these projects and coordinate them with Public Works Supervisor Chad Shurtleff.

Trustee Evener made a motion that the list of unpaid taxes in the amount of \$42,533.52 with interest and penalties of \$3,498.71 be turned over to Tompkins County for relevy, seconded by Trustee Conger, carried.

Appointment of a part-time paramedic was tabled.

The Public Hearing on amendments to the Garbage and Refuse Law was postponed. The consensus of the Board was to have the Village Administrator reschedule when the law is ready.

A draft of the Village sidewalk policy was reviewed. One thing that will need to be done before we can enact the policy is to make a determination what streets (or parts of streets) sidewalks will be required. A sidewalk inventory will need to be undertaken first before this determination can be made.

The schedule for the West South Street/Williams Street drainage projects was reviewed. The tentative schedule provides for bidding the project sometime in February and being able to start the project when the weather breaks in the Spring.

Trustee Conger made a motion to move into executive session to discuss a personnel matter in regards to the Village Administrator, seconded by Trustee Evener, carried.

Trustee Conger made a motion to move out of executive session, seconded by Trustee Holl, carried. There were no votes taken or resolutions adopted during the session.

At 8:45 pm, the meeting was adjourned to Monday, November 28 at 7 pm.



CHARLES V. RANKIN
Village Clerk

VILLAGE BOARD OF TRUSTEES
ADJOURNED MEETING OF NOV. 21, 2016
NOV. 28, 2016 7 PM

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Mayor Neville reconvened the meeting at 7 pm.

Present were: Mayor Neville, Trustees Holl, Conger and Morey, Don Scheffler-Town Supervisor, Sheldon Clark-Town Councilman, Steve Gobel and Gary Watrous-First National Bank of Groton

Absent was: Trustee Evener

Trustee Holl made a motion to move into executive session to discuss the possible purchase of real property, and to include all present in the session, seconded by Trustee Conger, carried.

Trustee Conger made a motion to move out of executive session, seconded by Trustee Holl, carried. There were no votes taken or resolutions adopted during the session.

Mayor Neville appointed CRYSTAL EDWARDS as a Part-time Paramedic. Trustee Holl made a motion to approve the appointment at the part-time paramedic rate (\$16.31 per hour) with 52 weeks of probation, seconded by Trustee Morey, carried.

The meeting was closed at 8 pm.



CHARLES V. RANKIN
Village Clerk