

Groton Village Board of Trustees Meeting

Monday, March 18, 2019

Present: Mayor Neville, Trustees Morey, Conger, Holl and Walpole, Nancy Niswender - Clerk/Treas, Chad Shurtleff - DPW Supv, Ben Nelson -Fire Chief, Mike Andersen - Code Enf, Steve Teeter- Elec Utl. Supv., Lt. Tim Williams, Police OIC, Admin Charles Rankin, Tompkins County Rep. Glenn Morey, Rick Neville, Lee Shurtleff, Carmen Munson.

Mayor Neville opened the meeting at 7:00 pm

Trustee Morey made a motion to approve the minutes of the February 19 and March 2, 2019 board meetings, seconded by Trustee Conger .

Trustee Conger made a motion to approve the claims presented for review, and to adjust the budget as follows:

General Fund

From:	To:	
A1990.4 Contingent \$2,185.00	A1010.4 Board of Trustees	\$ 220.00
	A1410.4 Clerk Treasurer	\$ 165.00
	A1420.4 Attorney	\$1,800.00
A1620.47 Buildings \$2,000.00		
A1620.49 Buildings \$2,000.00	A5110.4 Street Maint	\$4,000.00
A7140.41 Parks & Rec Tennis \$200.00	A7140.4 Parks & Rec	\$ 200.00
J2001GBB Increase Income \$1,500	J7145.43 Exp Increase	\$1,500.00
J1990.4 JR Contingent \$ 235	J7145.11 Rec Assistant	\$ 235.00

Seconded by Trustee Walpole, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

Abstract #

GENERAL	\$ 37,337.89	ELECTRIC	\$ 117,003.74
WATER	\$ 5,609.70	JOINT REC	\$ 398.70
SEWER	\$ 9,790.97	BUILDING	\$ 21,259.60

Mayor Neville discussed that they have researched the project on cleaning the retention pond on Blanchard Heights and possible diversion of water that flows into it. He mentioned they will proceed with cleaning the retention pond, but are holding off on the diversion project at the moment. He also

discussed utilizing the Village equipment to remove gravel from Carmen Munson's property which Suprv Shurtleff mentioned the Village could use. This can be done contingent upon Carmen Munson signing a hold harmless agreement with the Village.

Motion to approve the use of Village Equipment to move gravel upon signed agreement made by Trustee Morey, 2nd Trustee Holl, Carried.

Trustee Conger made a motion to accept the May 31, 2018 Financial Audit Report from Insero & Co., CPAs, 2nd Trustee Morey, Carried.

Resolution subject to public referendum to transfer up to \$6,500 from the Motor Vehicle Capital Reserve Fund to the Capital Project Fund for repairs on the 2009 International was read by Clerk Niswender

Trustee Walpole inquired on the repairs - Suprv Shurtleff explained the work that needed to be done on the 2009 International.

Motion to accept the above resolution made by Trustee Walpole, 2nd by Trustee Conger, Carried.

Resolution subject to public referendum to transfer up to \$10,000 from the Water Treatment Plant Capital Reserve Fund to the Water Capital Project Fund for upgrades to the Water Plant was read by Clerk Niswender.

Resolution - Suprv Shurtleff explained the work that need to be done on the Water plant.

Motion to accept the above resolution made by Trustee Holl, 2nd by Trustee Conger, Carried.

Trustee Conger made a motion to accept a Resolution declaring April as Fair Housing Month in the Village, 2nd by Trustee Walpole, Carried.

Trustee Holl made a motion to approve travel for Trustees Conger and Morey to the NYCOM Annual Meeting on May 5-7, 2019, 2nd Trustee Walpole, Carried.

Trustee Walpole made a motion to approve the Open Container Exception for the First National Bank of Groton Picnic on July 27, 2019., 2nd by Trustee Morey, Carried.

Trustee Conger made a motion to approve travel to the PERMA Annual Conference on May 23-24, at the Sagamore Resort, Bolton Landing, NY for Admin Rankin & Clerk Niswender, 2nd Trustee Holl, Carried.

A renewal application for a Liquor License was received from Farrells Pub/The Union Tavern dated 2/1/2019.

A letter of resignation was received from Patty Miller - Groton Housing Board - The Committee is looking for more members and will appoint a new Chair.

Monthly department reports.

Electric:

Supv Teeter reported:

A couple of outages - village wide - NYSEG - Etna Station, Lansing transformer

Completed yearly inventory

Transformers pad mounts - stray voltage yearly testing

March 20, Lineman Safety Inspection

March 22, Bucket Truck to Stadium International - radiator leak

March 26 - Perma and CPR trainings

DPW:

Supv Shurtleff reported:

Plowing on a regular basis

In-shop maintenance

Water Plant work

Work on Fire Truck

Replacing Non-Working Water Meters

Getting Ready for Spring

420 tons of salt for the year - 110 salt and 110 sand & salt mix for next year

Groton Fire Department:

Chief Ben Nelson reported:

37 calls YTD. 107 Ambulance calls

Easter Egg Hunt Saturday April 20th

Chicken BBQ is scheduled for April 27th

There was a structure fire in Dryden today that the Fire Department assisted on.

Code Enforcement:

Code Officer Anderson reported:

Senior Housing about complete, just handrails and medical alarm.

Cheese Factory to be complete in the next 3-4 weeks

Inspections - Farrells, Caspers, Main St. all will be putting in grease traps.

Dematteo Church street - 8 rented apartments

508 Spring Street has been purchased and is being refurbished.

201 Elm Street - renters should be out by 21st and the owners sister will be cleaning up.

209 West Cortland Street has been cleaned up.

Police Report:

Lt. Williams reported:

654 calls YTD – slightly above last year.

60% complete on Blood borne pathogen

Mike Keegan - Last day Monday 25th.

Mayor Neville mentioned he always provided great service and will be sorely missed.

Joint Recreation:

Trustee Conger reported:

Financial Audit on all programs done.

Received \$5000 TC Grant for trails

Cabin Fever - 601 attendees - 400 day 201 rollerskating - Made profit \$394

Youth Commission:

Elizabeth Conger mentioned that Monica Reported on programs...

Food Harvest program - Cooked a meal for their family.

STEAM Lab

Amazing Ag adventure - through Cornell

2 new youth representatives on the Board.

Wastewater:

Trustee Walpole - Alvin has brought several issues :

Bank of pipes in front of tanks - exposed - they have frozen up. We should look at heat tape and insulate these.

2 Chemical pumps- Seals replaced - \$5,000 - self service \$2,400

SCADA Computer system - not operational - Quote - \$500 to pick up our computer to attempt if software can be pulled from our old hard drive. \$4,000 maximum replace computer & reinstall software.

Muffin Monster - need to replace - Estimates \$8,300 lowest.

Mayor acknowledged Glenn Morey and mentioned he reached out to us to provide some contact information for possible funding for flood and water control issues.

Public Comments:

None

Annual Organizational Meeting is set for April 1, 2019 at 6:45 pm

Public Hearing for the Budget is set for April 15, 2019 at 7:30pm

Next monthly meeting Monday April 15, 2019 7:00pm

7:40pm Trustee Conger made a motion to Adjourn to Executive Session to discuss Employee Position, 2nd by Trustee Morey.

8:03 pm Trustee Walpole made a motion to return from executive session

Trustee Conger made a motion made to adjourn at 8:08 to budget work session on Monday, March 25th at 7:00pm.

Nancy Niswender
Clerk Treasurer

Budget Work Session, Monday, March 25th at 7:00 pm

Present Mayor Neville, Trustees Morey, Conger, Holl and Walpole, Clerk-Treasurer Niswender, Admin Rankin.

Mayor Neville opened the meeting at 7:00pm

A Budget Workshop was held.

9:00 Meeting Adjourned.