

Village Board of Trustees Meeting

June 18, 2018

Mayor Neville opened the meeting at 7:00 pm

Present: Mayor Neville, Trustees Morey, Conger, Holl and Walpole, Nancy Niswender - Clerk/Treas, Chad Shurtleff - DPW Supv, Ben Nelson - Fire Chief, Mike Andersen - Code Enf, Steve Teeter- Elec Utl. Supv., Charles Rankin – Administrator, Mike Neville GFD, Richard Lyle, Kathleen Lyle, Gary Bush, Jason Halton, Liz Richey and Rick Uhl.

Trustee Conger made a motion to approve the minutes of the April 2, 2018 Annual Meeting and the May 21, 2018 Board Meetings seconded by Trustee Holl.

Trustee Morey made a motion to approve the claims presented for review, and to adjust the budget as follows:

General Fund

Youth Program Grant Exp – 7310.11 \$7,300

Youth Program Grant Exp – 7310.41 - \$8,300

Revenue – Gifts and Donations – 2705- \$15,600

Seconded by Trustee Walpole, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

Abstract 13

GENERAL	\$ 16,664.49	ELECTRIC	\$ 4,003.65
WATER	\$ 2,714.38	PARK PROJECT	\$ 453.47
SEWER	\$ 10,251.52		

Abstract 1

GENERAL	\$ 143,113.46	ELECTRIC	\$ 108,753.66
WATER	\$ 26,140.77	JOINT REC	\$ 998.40
SEWER	\$ 10,104.63	PARK PROJECT	\$ 2,853.00
Storm Water	\$ 1,647.24		

Department Reports:

Electric:

Supv Teeter reported:

HMT performed a maintenance walk through of our substation. They will be back to shut down one of our older transformers to do maintenance hopefully in July. No one will lose power as we will take one off-line and keep one on.

Church St Apartment update – We have fiberglass box pad and conduit for the transformer install. We dug a trench across the street and bury conduit and repave and replace sidewalk. We are waiting on

Dave Dematteo to get conduit and wire installed into the box pad and then we can hook up the transformer for power.

Main ST - LED lights are done going down Main Street. The bank parking lot has LED lights that the bank ordered to be done according to the requirements for lights around ATM's. There are two remaining in the parking lot behind the monument to be done.

Supv. Teeter and Tom Billups attended training in Endicott and will attend in August for Pole Top and Bucket Truck Rescue which are yearly requirements for OSHA.

DPW:

Supv. Shurtleff reported:

From the middle of May to today we have been getting the pool ready. Plumbing repairs have been done, and we made it through the Health Department inspection today. We hope to open Wednesday if we can get staffing. Pool deck with tables chairs and umbrellas - look nice.

Ditching on Clark Street is being done. This will help to direct to catch basins.

Mowing and brush removal being started, we hope to start with some new help this week. We have been keeping up with regular maintenance items, street sweeping and clean up. Paving to begin, hopefully to start on South Main Street and upper Elm Street.

Mayor Neville mentioned the house and grounds next to Elizabeth Richey looks much better. She mentioned it has been sold.

Fire/Ambulance:

Fire Chief Ben Nelson reported:

500 calls, fire and ambulance storm on Wednesday night and with help from other depts were able to get cleaned up.

Training is continuing. We are getting ready for Jr. Fire Camp which is starting July 9th.

We have 4 applications for new members from the building kick off in April:

Pioneers - Mike Lockwood- Fire, Sara Lockwood – EMS

Hook and Ladder - Matthew Rejman - Fire, Emma Robison – EMS

Applications were recorded.

Code Enforcer:

Code Enf. Officer Andersen reported:

49 letters sent for lawn care, four properties not much response from. Will get together with Supv. Shurtleff to discuss how to get them mowed.

We have issued 12 building permits; 11 window permits and 25 building safety inspections.

Old Chatham Shepherding Creamery 1,200 ft addition is coming along good.

We have had a few complaints at Sr. Housing - plumber hooked up hot water to toilets.

We received an application from Speedway for signage, it is almost smaller than the current signs.

Police Report

Lt. Williams reported:

We have 810 calls this year, a little behind last year. We are struggling to fill all the shifts. We are working on getting the two new hires up to speed. They signed the oath book this week. We are also hoping to put the interview committee together to review one more applicant this week.

Down to one vehicle - two are in shop and we hope to get them back tomorrow.

Fire Arms are just about finished and they will be certified for the year.

Joint Recreation and Youth Commission:

Trustee Conger reported Jennifer Dean-Foote and a classmate held an event at the school showcasing the summer programs. This was part of their course work for a class at TC3. They received a 98 on the project they presented.

We have received a nutrition grant for summer lunches from the Park Foundation and a new refrigerator was purchased.

The Joint Recreation Committee has come up with a new goal - Trails in Groton. They want to redo the trails we have. There is a subcommittee, Jennifer Dean, Jennifer Jones & Scott Weeks.

Youth commission: Enrollment has begun averaging 25-38 campers per week. A lot of parents took advantage of the early bird enrollment saving them 10%.

Counselors are placed based on enrollment. There will be some Junior counselors. Summer day camp will be held at the elementary school this year.

Youth Employment - 4 positions at summer camp, 5 with the nutrition program and 3 more possible with workforce.

There will be a youth farmers market at summer camp this year, sponsored by the Food Bank of the Southern Tier which will allow youth to take home 6-10 lbs. of fresh produce per week. There will also be food demonstrations on how to prepare this food.

Spring programs include Jr camp counselors and homework helpers program (which is all year long.)

Community garden on Peru Rd. - received composting award and there will be a program set up for that.

Summer day camp scholarship program is helping four families for a total of \$2,000.

Parks:

Trustee Walpole reported:

Supv. Shurtleff and Team are doing very well and have that under control. He will stop and introduce himself to the summer staff and leave contact for any concerns.

Wastewater Treatment Plant:

Trustee Walpole reported:

Alvin Howell's report - everything going smooth and have started with summer sampling. Pall Trinity cycling more trailers through.

Presentation from Rick Uhl - Gary Bush presenting:

Rick Uhl has hired him to do a drainage study for his property on Elm Street. This will include rerouting some of the drainage and to build 3 retention ponds. He handed out copies of the report and maps. Would like to discuss whether the road will need to be paved or can he do oil and stone.

Rick Uhl spoke on the possibility of doing the oil and stone vs paved as the cost would be much less. Also, if lots are not sold, could he pave to the houses built and oil and stone the rest as it would be a private drive?

Mayor Neville inquired about the direction of the water drainage, Gary Bush explained how the water would be directed to the retention pond and to the creek.

Trustee Walpole - would paving be considered over the oil/stone if houses sold? Trustee Holl voiced concern that there are not any other oil and stone roads within the village. Gary Bush mentioned that over time the final coat of pavement over oil/stone will make a stronger road.

Trustee Holl inquired how many lots remain. Rick Uhl said there are 6 – 7 more lots.

Rick Uhl - If lots are not sold - can that be stoned from where that ends?

Administrator Rankin - sub base needs to be built to spec whether paved or oil stone on top. Gary Bush mentioned there was a diagram at the bottom of the Drainage Design.

Gary Bush discussed how the pavement will taper into Elm Street. Then he discussed some of the direction of water to the retention pond.

Trustee Walpole – Inquired are there any designated wet lands? Gary no designated wet lands. Retention pond will need to be cleaned out - Retention ponds should be empty unless storm.

Trustee Holl asked about the location of the next proposed house. Discussion followed about type of housing that was considered in the past. Rick Uhl mentioned if he was required to pave, he would not be able to afford to build.

Rick Uhl mentioned that Mr. Lyle brought concerns to him about the road being finished.

Mayor Neville mentioned that all previous subdivisions have met village code for paved roads.

Peter Grossman in our statue – possibly can wait to finish road once division is done but would need to have a bond or letter of credit.

Administrator Rankin - We will need to talk with our attorney and have the village engineer look at the report - Gary will forward the report.

Public Comments:

Richard & Kathy Lyle - 727 Elm Street - Worked hard all of our lives and have retired in July 2017. In March 2017 purchased home and there was a very short list of items that Rick Uhl was to take care of – none of these items were done. He has paid out of his pocket for trees removed and rough grading in the yard. If He had known now what he knows now - he would not have moved here. He would like him to keep his promises He has only plowed twice this winter. He has not done what he promised he would do.

Rick Uhl - Responded to text messages, bought a plow to do plowing. He was told that Mr. Lyle had an ATV and would handle plowing unless a major storm. He has been in contact with Mr. Lyles contractor to resolve issues. The contractor was busy last year. He offered to put stone in on the roadway but was told by Mr. Lyle it was not needed.

Mr. Lyle said that the builder information was never shared with them. The real-estate listing stated there would be a street to village specifications.

Code Enf. Andersen - when Robison owned the property it was sub divided to 6 single family lots this has not changed. Each house has to have 150 ft road frontage.

Trustee Walpole read the letter sent to Rick Uhl on March 31, 2016, highlighting #3 that states "Further building permits will be dependent upon the completed road and dedication of the road to the Village. As we presented, you may dedicate this in stages, with the first stage to be sufficient to provide access and adequate frontage under zoning for the first four lots." He continued to read the remainder of the letter and noted that it was quite clearly stated on what needed to be done.

Gary Bush - Rick Uhl purchased property believing he could put duplexes units in. Code Enf Andersen mentioned that was only the rear section of the property. The first six lots as it says in the subdivision must be single unit homes.

The building stages of the road were discussed, as stated in the letter and what code requires.

Mr. Lyle continued with mentioning that he has been promised a street would be put in and would like to see it done.

Chad Shurtleff - discussed pavement types and the type and depth of paving or oil and stone is recommended by planning board.

It was decided that our engineers will need to review the plan before proceeding.

Mayor Neville appointed summer youth workers RJ Shurtleff, Brooklyn Shurtleff.

Building Project – Clerk Niswender reported: We have advertised for the RFP for Architects with 12 responses to date. There is an informational meeting planned for June 25th at 5pm.

Groton Housing – Clerk Niswender reported: Patty Miller has approached me concerning the Groton Housing Authority board membership. Currently there are only 3 members and require 5 members. She is asking if the Village Board could help find members. The Board Members will ask around.

Parking – Clerk Niswender reported: Lt. Williams mentioned various parking regulations concerning parking between the curb and sidewalk and left some documents to review. Administrator Rankin suggested that the Police Commissioners review the entire parking code to see what changes should be made.

Mayor Neville made a motion to adjourned to executive session at 8:20pm, seconded by Trustee Morey, carried.

Trustee Conger made a motion to return from executive session at 9:45, seconded by Trustee Holl, carried.

Trustee Conger made a motion to adjourn 9:46pm

Nancy Niswender
Village Clerk