

VILLAGE BOARD OF TRUSTEES

AUGUST 21, 2017 7 PM

=====

Mayor Neville opened the meeting at 7 pm.

Present were: Mayor Neville, Trustees Holl, Evener and Morey, Chad Shurtleff-DPW Supervisor, Steve Teeter-Electric Utility Supervisor, Tim Williams – Police Lt. (OIC), Nancy Niswender-Deputy Treasurer, Lance Coit-Fire Chief, Ben Nelson-Deputy Fire Chief, Rick Neville, Jr.-2nd Assistant Fire Chief, Peter Grossman-Attorney for the Village, Flo Allen, Christine Personius, James Washburn, Jill Williams, Angela and Brooklyn Shurtleff, Phil Esparza, Liz Richey, Jason Catell, Jen Dean, Laurie Konwinski

Absent was: Trustee Conger

Pledge of allegiance.

Trustee Morey made a motion to approve the minutes of the July 17th meeting, seconded by Trustee Holl, carried.

Trustee Evener made a motion to approve the claims presented for review, and to adjust the budget as follows:

GENERAL FUND

From: Contingent Fund-1990.4-\$7,500

To: Special Items-Judgments and Claims-1930.4-\$7,500

Seconded by Trustee Morey, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

| | | | |
|---------------|--------------|-------------------|------------|
| GENERAL (A3) | \$120,142.02 | JOINT REC (J3) | \$4,994.99 |
| WATER (F3) | 25,439.90 | COM DEV (PI 17-8) | 831.28 |
| SEWER (G3) | 12,736.18 | | |
| ELECTRIC (E3) | 63,423.04 | | |

Electric – Supervisor Teeter reported that the annual maintenance on the substation was performed in July and there were no major issues with the transformers. All three of the crew recently completed annual pole top rescue which is an OSHA requirement. The Dept. has replaced some poles that needed it. New LED lights have been installed in the fixtures on Main Street. Ten were installed and the remainder will be installed next year. The old lights were refurbished and installed on Hillcrest Drive, which still had the old mercury vapor lights. Others will be installed in the trailer park which also still

has the mercury vapor. The Dept. is starting to assist with setup for Olde Home Days and completed a sidewalk project on Elm Street.

Public Works – Supervisor Shurtleff reported that his Dept. has been performing water line work on West South Street in anticipation of the stormwater project (that began today). It involved getting the valves out of the paved portion of the right of way and replacing two services. The problem on Blanchard Heights that was discussed last month has caused a lot of sediment to go into the retainage pond. Tompkins County Public Works assisted us in cleaning it out. The Dept. performed some ditching on Clark and Elm Sts. and stabilized with asphalt. Lead and copper water samples have been collected and hopefully results will be good enough so we don't have to continue with the expanded testing. The summer helps assisted with landscaping around the Village Office and the signs at Memorial Park.

Code Enforcement – Code Enf. Officer Andersen has issued 23 window and roof permits and 37 building permits so far this year. The biggest project has been the addition to the building at Bay Horse at 130 Cayuga St. 25 inspections have been performed covering 131 living units. He noted that there are special code regulations for tents over 300 square feet in area.

Fire and Ambulance - Chief Coit reviewed the Junior Fire Academy that took place in July. It was a great success. Chief Coit thanked all who helped: Angela Conger, Jennifer Jones, Mayor Neville, the Board of Trustees, the McLean Fire Dept., the Groton Police Dept., the Girl Scouts, Tompkins County Emergency Response and others. The camp was provided for free and 40 firefighters assisted with the program. The Dept. also participated in National Night Out on August 1. With the resignation of full-timer Jordan Zelsnack and a couple part-timers, the coverage has been spread thin at times. The two other full-timers and the EMT's have been stepping up and helping where they can. Chief Coit, Deputy Chief Nelson and Lee Shurtleff will be the Fire Dept. representatives to the Village on the new station construction. There also will be an internal Dept. committee to discuss ideas in conjunction with the project. There have been 553 calls to date.

Police – Lt. Williams reported that there has been 1,361 calls to date, a little ahead of last year. There have been some issues with one of the Main Street cameras. Fall firearms qualifications will be conducted in September. There have been some car break-ins on the west side of the Village. We did some off hours details in attempt to catch the guilty parties. Dept. is gearing up for Olde Home Days this weekend. The Tompkins County Law Enforcement shared services group is having three public meetings next week, looking for public input on shared services.

Laurie Konwinski of Tompkins County Catholic Charities came before the Board to inform the Board what Catholic charities does and the programs they run. There will be a poverty simulation on Saturday, October 21st from 2 to 4:45 pm at the parish center in Cayuga Heights which involves roll play in the lives of low-income families.

Jennifer Dean came before the Board to report on the Free Community Night held on August 1. There were a lot of door prize donations. Around 400 people attended. Jennifer thanked the Village and

Chuck Rankin, Groton Police Dept., Tompkins County Sheriff's Dept., the State Police, the Fire Dept, and Chad Shurtleff and the DPW staff for their contributions and participation. The food will be handled a little differently next year, some took advantage of the situation. Jennifer reviewed an idea she has for Halloween, called Trunk or Treats, where cars congregate at one spot and the Halloween goers get treats at the various cars. Jennifer also noted that Chad Shurtleff and his crew have been assisting with the scouts getting their Silver Awards. They want to build benches and install a gaga ball pit at Memorial Park.

Admin. Rankin presented a Short Form EAF – Part I as prepared by the Village Engineer for the purchase of land at 308 Main St. Answers were reviewed and provided for Part II. Upon conclusion, Trustee Evener made a motion that a) the Village of Groton will be lead agency, b) there will be uncoordinated review, and c) that the purchase of the land and placing a structure upon it will have no significant environmental impact and that the Mayor is authorized to sign a negative declaration, seconded by Trustee Holl, carried.

The following resolution was offered by Trustee Evener, who moved its adoption, seconded by Trustee Morey, to-wit:

RESOLUTION DATED AUGUST 21, 2017.

A RESOLUTION OF THE VILLAGE OF GROTON, TOMPKINS COUNTY, NEW YORK AS TO
SEQRA DETERMINATION.

BE IT RESOLVED by the Board of Trustees of the Village of Groton, Tompkins County, as follows:

Section 1. It is hereby determined that the Board adopting this resolution has declared itself to be the lead agency under the State Environmental Quality Review Act ("SEQRA") and the regulations promulgated thereunder for purposes of determining the environmental impact of the project described in Section 3 hereof.

Section 2. It is hereby determined that the project described in Section 3 hereof is an Unlisted Action which, it has been determined will not have a significant adverse impact upon the environment.

Section 3. The project which is the subject of this resolution is described as follows:

Acquisition of a parcel of land of approximately 2.1 acres located at 308 Main Street, including incidental expenses in connection thereto at a maximum estimated cost of \$300,000 for future site of a municipal building.

Section 4. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Trustee Evener VOTING "aye"
Trustee Holl VOTING "aye"
Trustee Morey VOTING "aye"
Mayor Neville VOTING "aye"
Trustee Conger was absent.

The resolution was thereupon declared duly adopted.

Trustee Evener offered the following resolution:

BOND RESOLUTION DATED AUGUST 21, 2017.

A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE ACQUISITION OF A PARCEL OF LAND OF APPROXIMATELY 2.1 ACRES LOCATED AT 308 MAIN STREET, IN AND FOR THE VILLAGE OF GROTON, TOMPKINS COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$300,000, AND AUTHORIZING THE ISSUANCE OF \$300,000 BONDS OF SAID VILLAGE TO PAY THE COST THEREOF.

WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), which it has been determined will not have any significant adverse impact on the environment, and as to which further analysis shall be completed prior to authorization of the future financing of any construction on the site to be acquired; and

WHEREAS, it is now desired to authorize such capital project and its financing; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Groton, Tompkins County, New York, as follows:

Section 1. The acquisition of a parcel of land of approximately 2.1 acres located at 308 Main Street, in the Village of Groton, Tompkins County, New York, including incidental expenses in connection therewith, for use for a future municipal building is hereby authorized at a maximum estimated cost of \$300,000.

Section 2. It is hereby determined that the plan for the financing of the aforesaid maximum estimated costs is by the issuance of \$300,000 serial bonds of the Village hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is 30 years, pursuant to subdivision 21(a) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Groton, Tompkins County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the taxable real property of said Village, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by

Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. Upon this resolution taking effect, the same shall be published in full or summary form in the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 10. Pursuant to the provisions of Section 36.00 of the Local Finance Law, this resolution is adopted subject to permissive referendum.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Trustee Evener voting "aye".
Trustee Holl voting "aye".
Trustee Morey voting "aye".
Mayor Neville voting "aye".

Trustee Conger was absent.

The resolution was duly thereupon declared adopted.

Trustee Evener made a motion to approve the Special Events permit for Groton Olde Home Days for Thursday, August 24 thru Saturday, August 26, seconded by Trustee Holl, carried.

Trustee Evener made a motion for the use of public lands for Olde Home Days for the parking lot between 115 and 129 Main Street and the public areas along Conger Blvd, seconded by Trustee Morey, carried.

Admin. Rankin and Deputy Treasurer Niswender reported that they recently met with Chris Dempsey in regards to the Village's insurance. With a raise in deductible on the vehicles and an increase in the liability to \$5,000,000, it will translate into a net savings of \$4,500 to \$5,000.

Recorded for membership in the Fire Dept.: Robert Gallinger – CW Conger Hose Co. #2.

Mayor Neville review with the Fire Dept. officers present some possible ideas for a fund raising for the new building. Both the Fire Dept. and Village should put out a letter. The kickoff could be in April and the Fire Dept. could conduct a raffle with the grand prize winner announced at Olde Home Days. Planning meetings will begin in October.

Trustee Evener made a motion that the Board move into executive session to discuss a matter in regards to the purchase of real property and a personnel issue involving the Village Office, seconded by Trustee Holl, carried.

Trustee Evener made a motion to move out of executive session, seconded by Trustee Morey, carried. There were no votes taken or resolutions adopted during the session.

Trustee Evener made a motion to accept the resignation of Charles V. Rankin as Clerk-Treasurer/Administrator effective September 22nd and authorize the Mayor to (re)appoint him to the same position effective Tuesday, September 26, seconded by Trustee Holl, carried.

Mayor Neville appointed Charles V. Rankin to the position of Clerk-Treasurer/Administrator effective September 26th in accordance with the resolution outlined above.

The meeting was closed at 8:25 pm.

A handwritten signature in black ink, appearing to read "Charles V. Rankin", written in a cursive style.

CHARLES V. RANKIN
Village Clerk