

# Groton Village Board of Trustees Meeting

Monday, June 21, 2021

7:00pm

7:00pm Mayor Neville welcomed everyone to the meeting.

**Board Members**

Trustee Conger  
Trustee Morey  
Trustee Walpole  
Mayor Neville  
Trustee Holl

**Others in attendance:**

Nancy Niswender - Clerk  
Lt. Troy Boice  
Mike Anderson - Code Officer  
Chad Shurtleff - DPW Suprv. (arrived 7:40pm)

Trustee Walpole made a motion to approve the minutes of the May 17, 2021 Board Meeting Minutes, seconded by Trustee Conger , carried.

**Audit of claims and approval thereof.**

Trustee Conger made a motion to approve the claims presented for review and to adjust the 2020-21 budget as follows:

**General Fund**

A8010.41	ZONING	25.00	
A8010.4	ZONING		25.00
A1990.4	Contingency	3,200.00	
A1325.41	Treasurer Audit		3,200.00
A9950.9	Tfr t Misc Cap	10,000.00	
A9730.6	Principal BAN		10,000.00

**Sewer**

G8110.1	Admin-Pers.	271.00	
G8120.1	Sewer Lines-Pers.	970.00	
G8130.1	Treatment - Pers.		1,241.00
G1990.4	Contingency	10,000.00	
G8120.4	Sewer Lines Cont.	4,026.00	
G8130.4	Treatment Plant		14,026.00
G8130.2	Treatment Plant- Equip	84.89	
G8130.4	Treatment Plant-Cont		84.89

The claims paid are covered by the following lists of abstracts of audited vouchers:

**Abstract #13**

GENERAL	14,849.59
WATER	3,178.03
SEWER	24,154.63
ELECTRIC	61,855.86
JOINT REC	8.90

**Abstract #1**

GENERAL	92,366.89
WATER	21,694.04
SEWER	5,091.56
ELECTRIC	26,191.54
JOINT REC	550.00

Seconded by Trustee Walpole, all in favor, carried.

## **Monthly Department Reports:**

### **Electric Department:**

Supervisor Teeter was out on a call, his report was submitted (attached to the minutes)

### **Department of Public Works**

Supervisor Shurtleff was out on a call, his report was submitted (attached to the minutes)

### **Memorial Park**

#### **Trustee Walpole reported:**

- Some concerns that the bathroom lights were not on when the park was open.
- Some concerns that the pavilion area has been marked up and bottles and cans left behind.
- Questions on when the pool will open. Pool will open at the end of June once all permits and certifications are complete.

### **Planning Board Update**

#### **Trustee Walpole reported:**

- Trustee reported on a project on S. Main Street. This project will require some variances and is in process.

### **Waste Water Treatment Plant**

#### **Trustee Walpole reported:**

- Sludge is under control. He is trying to reduce the amount on site. We will compare the costs.

### **Police Department**

#### **Lt. Troy Boice reported:**

- Working on purchasing a new patrol car and updating laptops.
- A new recruit - Cameron Brown needs sponsorship to attend Phase 2 of the academy. If he is not picked up by Homer Police, he would like to sponsor him.
- Discussion on upgrading the current police/fire station for the police to continue to use until a new building can be built at a later date for the Police Department. The Board requests a quote on a new roof.

### **Code Enforcement**

#### **Officer Andersen reported:**

- Court Case: 123 West Hill was fined \$200 and have since cleaned up the property.
- Court Case: 302 W. Cortland St. was fined \$250 and have 30 days to clean up the property or the Village will hire someone to clean it up and bill her.
- 14 Roofing permits issued for a total of \$80,000 in improvements
- 18 Building Permits issued for a total of \$600,000 in improvements/buildings.

### **Groton Youth Commission**

- Trustee Conger reported the GYS April Report from Nick Wager (attached to these minutes)
- Received a campership scholarship for \$1,500. Have given out \$2,407 in scholarships.

## **Action Items**

- Trustee Walpole made a motion to approve travel to the NYCOM Fall School Training for Nancy Niswender and Angela Conger, seconded by Trustee Conger, all in favor, carried.
- Trustee Conger made a motion to Accept the American Rescue Plan and to have Clerk Niswender sign and submit the documents, seconded by Trustee Morey, all in favor, carried.
- Discussion on the Marijuana Legalization and decision on the two options, Retail Sales and Licensing of On-Site Consumption Establishments. Trustee Conger made a motion to opt out of both, seconded by Trustee Walpole, all in favor, carried. Clerk Niswender will review the process of conducting the permissive referendum.
- Mayor Neville appointed new summer hires  
Karen Todd - Harvest Grant \$15.00/hr  
Dianna Nino - Lifeguard \$13.25/hr  
Erin Thompson - Lifeguard \$13.25/hr  
Aiden Harriott - UW Intern \$12.50/hr
- Mayor Neville appointed new summer hires for Groton Youth Recreation at \$12.50/hr:  
Martina Seaman  
Malena Mason  
Kael Eldred  
Madelyn Redfield

## **Presentation & Discussion Items**

- Trustee Hall asked about the maintenance of the Satterly Bridge. Supervisor Shurtleff mentioned the bridge items in question have been repaired.

## **Public Comments**

- Historian Shurtleff reported on the Bridge project - Had discussion with the Town of Dryden. Historic preservation stated that they would like the bridge to be taken in its entirety. This is not possible for our area. Varna neighbors liked the idea that parts of the bridge would be in the area. Lee will work with Brian Klumpp and Supervisor Shurtleff to draw up a plan and possibly work with the Planning Board to come up with a plan and submit to the Historian's to review. This is a project that will be at least a year away. The Board is in agreement to continue on with the project.

## **Executive Session**

- At 8:09pm Trustee Conger made a motion to go into Executive Session to discuss a specific personnel item., seconded by Trustee Walpole, carried.
- Trustee Conger made a motion to return from executive session, seconded by Trustee Walpole, carried.

### **Action Items from Executive Session**

- Trustee Walpole made a motion to approve the updated (1) salary schedule for the month of June seconded by Trustee Holl, all in favor, carried.
- Trustee Conger made a motion to approve the updated (2) salary schedule beginning July 1st seconded by Trustee Holl, all in favor, carried.

- Trustee Conger made a motion to allow Angela Conger and Olivia Howarth to take the Certified Municipal Clerks Course with a training agreement., seconded by Trustee Morey, all in favor, carried.
- Trustee Holl made a motion to approve Angela Conger to take the OSC Advanced Accounting Course, seconded by Trustee Walpole, all in favor, carried.
- Trustee Conger made a motion to have the Mayor approve the appointment of Angela Conger as Account Clerk Typist at an hourly rate of \$16.92 per hour upon certification from Tompkins County, retroactive to July 1, 2021 seconded by Trustee Holl, all in favor, carried.  
Mayor Neville made the appointment of Angela Conger as Account Clerk Typist at an hourly rate of \$16.92 per hour upon certification from Tompkins County, retroactive to July 1, 2021
- Trustee Holl made a motion to have the Mayor approve the appointment of Richard Neville as MEO at an hourly rate of \$23.00 per hour as of July 1, 2021 seconded by Trustee Walpole, all in favor, carried.  
Mayor Neville made the appointment of Richard Neville as MEO at an hourly rate of \$23.00 per hour as of July 1, 2021.

8:47pm Mayor Neville made a motion to adjourn.

Respectfully submitted,

Nancy Niswender  
Village Clerk-Treasurer/Administrator