

# Groton Village Board of Trustees Meeting

Monday, October 21, 2019

Present: Mayor Neville, Trustees Morey, Conger, and Holl, Nancy Niswender - Clerk/Treas, Chad Shurtleff - DPW Supv, Ben Nelson -Fire Chief, Lt. Troy Boice, Police OIC, Admin Charles Rankin, GFD Rick Neville, Lee Shurtleff, Frank Satterly, Trustee Walpole excused.

Mayor Neville opened the meeting at 7:00 pm

Trustee Conger made a motion to approve the minutes of the September 16, 2019 board meeting. seconded by Trustee Morey, carried.

Trustee Morey made a motion to approve the claims and adjustments presented for review. Seconded by Trustee Holl, carried.

Budget Adjustment:

A1990.4 Contingency	\$1,112.06	A7140.2 Parks & Rec Equipment	\$1,112.06
A5110.41 CHIPS(old #)	\$58,631.00	A5112.2 CHIPS (new #)	\$58,631.00
A3501 State Aid CHIPS	\$8,353.31	A5112.2 CHIPS Increase	\$8,353.31

The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

## **Abstract #5**

GENERAL	\$ 87,948.11	ELECTRIC	\$ 100,066.44
WATER	\$ 5,281.06	JOINT REC	\$ 616.30
SEWER	\$ 28,125.74	CAPITAL FUNDS	\$ 38,148.15

## **Monthly department reports.**

### **DPW:**

**Supv Shurtleff report submitted:**

## **Department of Public Works September 16 – October 21, 2019**

### **Completed Work/Projects:**

- Install the last park bench on the trail
- Repair shoulders on Elm St. with asphalt
- Dig up and raise manholes on Sykes St. for paving
- Asphalt patch on S. Main St. bridge & road edge
- Street milling on Sykes St. and Blanchard Heights
- Sweep and prepare streets for paving
- Install 70' of 4" water main on Sykes St.
- Haul in stone for stockpile
- Respond to a car accident at 110 W. South St.
- Respond to a car accident at Rt. 38 & Rt. 34B
- Work on sewer easement for Racker's Center

- Pave Blanchard Hts. & Sykes St.
- Complete hand work and clean up after paving
- Winterize pool and guard shack
- Repair brakes & tires on truck #46
- Remove 70' of sidewalk @ 204 Elm St.
- Assist contractor with plugged sewer @ 212 Sykes St.

### **Schedule of Work**

- Water plant maintenance
- Curb on Walpole Rd.
- Flush hydrants
- Complete Blanchard Hts. project

Areas that were paved went really well and looks good. We came in really close to the amount we will receive from CHIPS. Not much over.

Sidewalk reimbursements helping get sidewalks done.

Extended the 4" main past Pasadena Ave.

Supv Shurtleff submitted a quote on a new 2020 Ford F-350 XL \$33,992.50. If the Onondaga county bid remains this will be the one that he suggests.

Trustee Holl made a motion to accept the bid if it remains with Onondaga, the Seconded by Trustee Morey

Mayor Neville mentioned that the sidewalk work done down by South Main Street was an excellent job.

Main St. has been marked and noted by Dig Safe – milling and paving end – to end. He will look into it.

Mayor Neville mentioned that Supv Shurtleff will check with the State to see about moving the cross walk as well as a few other items.

Check with carwash on water meter switch.

**Groton Fire Department:**

**Chief Ben Nelson reported:**

Calls YTD: 674 ambulance calls 136 fire calls

Completed the public education with the Kindergarten class at the beginning of the month.

Also visited the day care center this month.

Two new members in the interior firefighter class

Mike Perkins is taking the exterior firefighter class

Seven went to a national farm medic class.

The Fire Department will be participating with Trunk or Treat.

There was some concern about response time with the walking trails. They took out a side-by-side to test how one would work. They are looking at options. It would be a good plan to have the Trail Committee post emergency procedures.

A Homer firefighter died during an event. Groton will attend the procession. It is recommended that all members take care of their health.

Mike Howell was honored as a hero by the American Red Cross.

**Police Report**

**Lt. Boice reported:**

386 complaints higher than last year. Discussed abandoned vehicles with Admin Rankin. Discussed the parking lot on the end of Church St. It is utilized for Schoolhouse Gardens and one space available for each apartment. Some of the vehicles that are there, have switched plates or not of tenants. They have been notified to move or be towed. We need to add the lots to the Village Code.

He discussed how to enforce parking tickets with the courts and how we need to change the code and have parking tickets paid to the Village Office. We will look into the code and how to update.

**Trustee Conger reported:**

**Joint Recreation:**

**No meeting this month**

**Youth Commission**

New budget from the county. \$54, 484 same as this year.

Fall Program underway:

11 Elementary Students are participating in **Fall Fun**.

Outdoor activities, thanks to good weather.

Groton Pride for 10 Junior High students meets on Tuesdays.

**Ag Adventure** will start on October 24.

**Our Side of the Mountain** is a Junior High Program, 6 students involved.

Trip to the Catskills on October 11-13.

Groton Harvest Grant will have a social media and web coordinator through the Village. This will help communication through the community and allow the committee and sub committees to focus on their projects. Hired at 5 hours per week.

**Wastewater**

Update emailed in from Trustee Walpole. Alvin Howell says everything is running smoothly. His solids are up slightly from the new cheese plant operation, but nothing excessive. Still waiting on the quotes for the two motors that we need to replace next year.

**Electric**

Admin Rankin – Annual Conference went well

Semi-Annual NYMPA meeting next week.

Mike Perkins Completed his first year of training.

Accounting workshop went well. Workorders covered and we all got a lot out of it.

Municipal Co-operative agreement for health insurance needs to be reviewed and responded to.

The Union Labor representatives are not all making it to the meetings, maybe the ratio should be changed.

**Other Items**

The Mayor reported that he, Trustee Conger and Lee Shurtleff participated in a presentation to the STEAM lab students and they will be designing banners to put on the poles of Main St.

### **Action Items**

Trustee Conger made a motion to designate the Village Office at 143 E Cortland Street as the one polling place for the Village Elections on March 18, 2020. seconded by Trustee Holl, carried.

Trustee Holl made a motion to have the Mayor Neville to appoint Angela Conger in a Full Time Position. The position will be as Information Aide at a rate of \$15.24 per hour and noted she will be web site manager for the Groton Harvest Grant through Cornell Co-op Extension at \$20 per hour through the school year paid through the Village of Groton Payroll. Seconded by Trustee Morey.

Trustee Holl made a motion to adopt a Resolution subject to public referendum to transfer up to \$36,000 from the MVE Reserve Fund for the purchase of a new Compact Tractor. seconded by Trustee Conger, carried.

### **Old Business**

EPG Grant Proposal Submitted to EFC.

### **Public Comments**

Frank Satterly discussed – a towing business is being run out of a Mobile Home. Tires stacked, snowmobile. Mentioned we need to protect what we have and keep our areas up. We will look into this.

Carmen Munson – Thanks to Chad and Crew for the repaving of Blanchard Heights.

Checking in on easement and contractor that will be working on Blanchard Heights.

7:48pm Trustee Conger made a motion to adjourn to executive session, seconded by Trustee Holl, carried.

Trustee Conger made a motion to return from executive session at 8:18pm, seconded by Trustee Morey, carried.

No action taken.

Trustee Conger made a motion to adjourn 8:20 pm

Nancy Niswender  
Clerk Treasurer