

Groton Village Board of Trustees

Monday January 18, 2021 6:30pm

6:30pm Mayor Neville welcomed everyone to the meeting.

Board Members

Trustee Conger
Trustee Morey
Trustee Walpole - via Zoom
Trustee Holl
Mayor Neville

Others in attendance:

Nancy Niswender - Clerk
Chad Shurtleff - DPW Suprv. - via zoom
Lee Shurtleff - via zoom
Don Richards - CCC
Tim Alger - CCC

Andrew Sullivan

Don Richards and Tim Alger from Complete Construction Concepts answered questions on the method they use for building designs. They offer a design build - where a design is sent out for bid and the bidder provides the engineered drawings as part of the build. The request would be to have the bidders bid the entire project.

Discussion of Police department roof leaking- DPW will see what they can do to repair it.

Trustee Conger made a motion to approve the minutes of the December 21, 2020 Board Meeting, seconded by Trustee Holl, carried.

Audit of claims and approval thereof.

Trustee Conger made a motion to approve the claims presented for review, and to adjust the budget as follows:

General Fund

From:

A1990.4 Contingency

1,000.00

To:

A7520.4 Historical

1,000.00

The claims paid are covered by the following lists of abstracts of audited vouchers:

Abstract #8

GENERAL	\$	38,343.51
WATER	\$	10,873.74
SEWER	\$	16,905.92
ELECTRIC	\$	127,491.76

Seconded by Trustee Morey , all in favor, carried.

Trustee Walpole made a motion to approve the following list of Fire Chiefs:

2021 Groton Fire Department Slate of Officers Presented

Chief - Ben Nelson
Deputy Chief - Richard Neville Jr.
First Assistant Chief - Rob Gallinger
Second Assistant Chief - Eric Deforrest.
Third Assistant Chief - Lance Coit

Seconded by Trustee Holl, all in favor, carried.

Trustee Holl made a motion to accept a resolution to use State and/or County bid prices for the purchase of asphalt and bituminous materials and kerosene, diesel and unleaded fuels. Seconded by Trustee Morey, all in favor, carried.

Trustee Conger made a motion to accept a resolution to participate in the Tompkins County Drug and Alcohol Testing Consortium. Seconded by Trustee Holl, all in favor, carried.

Trustee Conger made a motion to accept the Fire/Ambulance Contracts with the Town (Fire \$147,500, Ambulance \$168,500). Seconded by Trustee Morey, all in favor, carried.

Clerk Niswender reviewed the Edmunds Software utility billing software contract at an estimated cost of \$47,880 which includes software, conversion and annual support. At this time we will either need to move ahead with a cloud based software program or purchase a new server with installation near \$6,000.

Trustee Holl made a motion to proceed with the purchase of the Edmunds software contract for utility billing module, seconded by Trustee Morey, all in favor, carried.

Budget meeting scheduled for February 27, 2021.

Monthly Department Reports:

DPW Supervisor Shurtleff Report Submitted:

Department of Public Works

December 21, 2020 – January 18, 2021

Completed Work/Projects:

- Plow and removing snow
- Cleaned all catch basins for heavy rain
- Miscellaneous repairs to equipment
- Install a new tank on filter plant
- Repair a communication cable on filter plant
- Assisted a homeowner with a plugged sewer line
- Cleaned and organized around the garage
- Read water meters

Schedule of Work

- Repair a leak in the Police Dept. roof
- Replace a broken fire hydrant
- General maintenance at the water plants

Police Department Report:

• Annual Report 2020	YTD 2020	# of Complaints
	YTD 2019	4000 est
		<u>3142</u>
		858 difference

Lt. Boice would like to hire two part-time officers to fill recent vacancies with all of your approval. The names of these two officers are Brad Becker and Clint Morse. Becker is going to train to take over for Officer Phil Langlois' position as our records clerk/officer and Morse is to fill Officer Kyle Gunn's position. Kyle transferred to Hillsborough County Sheriff's Office in Florida.

Village Board Trustees discussed and agreed to the hires.

Mayor Neville appointed the following officers:

Brad Becker - as Police Officer - Desk Officer at a rate of \$21.90 per hr.

Clint Morse - as Part Time Police Officer at a rate of \$20.81 per hr.

7:30 Public Hearing for Local Law #1 to override the tax cap

The regular meeting was temporarily suspended and Mayor Neville opened the Public Hearing on Local Law No. 1 of 2021, "A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-c"

Clerk Niswender read the Notice of Public Hearing.

Trustee Conger made a motion that the Local Law No. 1 of 2021, "A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-c" be adopted, and upon roll call:

Trustee Conger voted "aye",

Trustee Morey voted "aye",

Trustee Holl voted "aye",

Mayor Neville voted "aye".

Trustee Walpole - "aye"

The resolution was duly declared adopted. (Type II Action under SEQR.)

Trustee Conger made a motion to close the public hearing at 7:32, seconded by Trustee Holl, carried.

7:35pm Trustee Conger made a motion to adjourn to executive session to discuss specific personnel concerns , seconded by Trustee Holl, carried.

8:15pm Trustee Conger made a motion to return from exec session, seconded by Trustee Holl, carried.

Next Monthly Meeting - Tuesday, February 16, 2021

Trustee Conger made a motion to adjourn at 8:15pm

Respectfully submitted,

Nancy Niswender

Clerk-Treasurer/Administrator