

VILLAGE BOARD OF TRUSTEES

APRIL 18, 2016 7 PM

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Mayor Neville opened the meeting at 7 pm.

Present were: Mayor Neville, Trustees Conger, Morey and Evener, Lance Coit-Deputy Fire Chief, Steve Teeter-Electric Utility Supervisor, Chad Shurtleff-Public Works Supervisor, Tim Williams-Police OIC, Mike Andersen-Code Enforcement Officer, Kayla Esparza, Phil Esparza, Faith Tyler, Ashley Rose, Fenton O'Shea, Sarah O'Shea, Stephen Snyder

Absent was: Trustee Holl

Pledge of allegiance.

Trustee Conger made a motion to approve the minutes of the March 21st and April 11th meetings, seconded by Trustee Morey, carried.

Trustee Morey made a motion to approve the claims presented for review, and to adjust the budget as follows:

GENERAL FUND

From: Contingent Fund-1990.4-\$1,300
To: Treasurer-Personal Svcs-1325.1-\$1,300

SEWER FUND

From: Contingent Fund-1990.4-\$500
Treatment Plant-Equipment-8130.2-\$8,000
To: Administration-Other Exp-8110.4-\$500
Treatment Plant-Other Exp-8130.4-\$8,000

Seconded by Trustee Evener, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

GENERAL (A11)	\$39,370.48	JOINT REC (J11)	\$1,869.40
WATER (F11)	4,166.83	COM DEV (Housing Rehab Grnt)	16,353.21
SEWER (G11)	33,844.01	COM DEV (PI-16-4)	863.87
ELECTRIC (E11)	97,578.87		

Electric – Supervisor Teeter reported that the Department has finished installing the second batch of LED street lights. We now have 102 total in the Village. The Dept. has been changing out wires as the

fixtures have been changed. The Dept. has also changed some guy poles that are old. The new bucket truck arrived last Tuesday and the salesperson has been down to provide training for it. There are some small issues on the truck that need to be addressed. Brush pickup has been completed.

Dept. of Public Works – Supervisor Shurtleff reported that the Dept. has been performing some sewer line flushing, mostly in the area of the Owasco Inlet. There was one section on Spring Street that was flushed that needed attention. There has been a lot of street sweeping and the Main Street sidewalks were swept with the broom tractor. Some small sections of storm sewer pipe has been replaced at various locations. Lot of the winter equipment has been put away and the summer equipment is being prepped. The Dept. started flushing hydrants this week. The new loader should be delivered in about two weeks. The portable stage is ready to use, it just needs a few finishing touches. The roof will be a tent-like structure.

Fire/Ambulance- Deputy Chief Coit reported that Chief Babcock could not be present due to a broken leg and may be out for a while. He reported on the April 6th election of officers:

Pioneer Hose Co. #1: Captain-Mike Neville, 1st Lieutenant – Josh Barron, 2nd Lieutenant-Tom Wheeler
Conger Hose Co. #2: Captain-Rick Neville, Jr., 1st Lt. – William Walsh, 2nd Lt. – Alan Gallow
Citizen's Hook & Ladder Co. #3: Captain – Michael Rankin, 1st Lt. – Corey Toolan, 2nd Lt. – vacant

Deputy Chief Coit reported that the recent ISO review came back essentially the same as the one undertaken in 2003. The thought was that losing the ladder truck from the fleet would be detrimental to the rating but the Dept. made up some points through additional training. The Dept. has voted to purchase two Life Pak 15's at a cost of \$77,000. The Dept. will be taking delivery on a new ambulance in May. Saturday, April 23rd will be volunteer recruitment day, and the Dept. will be sponsoring an Open House and chicken barbeque that day. The Dept. is in negotiations with the Legion on providing the food for Olde Home Days. The annual fireworks display will be on Sat., July 2 at the Elementary School (rain date – July 5th).

Police – Lt. Williams reported that the Dept has had 538 calls to date. This is a little up from last year, but there has been a slight change in reporting which will make this year's numbers more. There are three vacant part-time positions. The committee was formed to interview six candidates. Spring firearms and bloodbourne pathogen training will be conducted soon.

Joint Recreation – Trustee Conger reported that spring programs are underway. There were 178 signed up for baseball/softball, up a little from last year, mostly increase in numbers for softball. There are 40 kids participating in youth track. It is held every Wednesday. All participants are given tee shirts. There have been 27 background checks performed on youth coaches. June 22nd is the tentative opening date for the pool, with lessons starting on June 27th. There will be a slight change in arts & crafts this year, with the hours being 9:30 am to 12:30 pm Monday thru Friday. Cabin Fever had about 554 people attend, about 200 more than the previous year.

Youth Services – Trustee Conger reported that the Youth Commission discussed the summer camp at their last meeting. The camp will cost \$95 a week this year for campers, and an additional \$25 per week for before and after care. Trustee Conger reviewed the Super Sitter, Boys in Charge, Girls with Gusto and Homework Helper programs. There are four middle school students who have been assisting with the Elementary School programs.

Public comments:

Faith Tyler inquired if there are any updates on the funding for the playground equipment. Trustee Evener responded that we are awaiting for the State to release the money, which we hope is soon. She commented further on the condition of the equipment.

Faith Tyler commented on the cars going at high rates of speed on West South St. Lt. Williams noted his Dept. will address this problem. She asked if more signs could be added. She also inquired about the upcoming drainage project.

Code Enforcement – Code Enforcement Officer Andersen noted that a garage at 301 Spring St. has been demolished that was in unsafe condition. He is working on one at 123 Clark Street. He noted that he has been out and looked at various sidewalks around the Village. Letters have been sent to property owners with ones that seem to have more severe issues.

Fenton O’Shea came before the Board and stated he had received a sidewalk letter. His house is for sale and was inquiring whether this would have to be repaired before the sale went through. Discussion followed. It was the consensus of the board that Code Enf. Officer Andersen write a letter to Mr. O’Shea withdrawing his sidewalk citation letter.

Admin. Rankin noted that the Village will be receiving an additional \$2,522 in per capita aid from the State and \$10,912 in additional PAVE NY funds for street infrastructure as part of the recently adopted State budget.

Trustee Evener offered the following resolution:

A RESOLUTION ESTABLISHING THE VILLAGE OF GROTON AS LEAD AGENCY UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR THE STORMWATER IMPROVEMENTS PROJECT AND AUTHORIZING COORDINATED REVIEW WITH INVOLVED AGENCIES.

WHEREAS, the Village of Groton has proposed the stormwater improvements project as follows:

West South Street: The existing stormwater collection system is undersized and in poor condition which has led to flooding and property damage in this area. This project will result in the installation of new catch basins in the area as well as installation of a new 24-inch pipe which will continue to discharge to the Owasco Inlet. Re-construction of

roadway sections to contain runoff above the 10-year Design Storm will be considered as part of this project. This project also includes replacement of existing waterline along West South Street.

Williams Street: Overtopping of the Williams Street Stream Crossing has been a problematic area for the Village Department of Public Works and has caused property damage in the area during flood events. This project will improve the existing inlet conditions and protect the adjacent structures. A debris basin will be constructed immediately upstream of the inlet.

WHEREAS, the Village of Groton has made a preliminary determination that the above action is an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation derived pursuant to the State Environmental Quality Review Act;

WHEREAS, the Village of Groton has completed Part 1 of the Short Environmental Assessment Form (SEAF), including a list of all involved agencies that the Village could identify;

WHEREAS, the Village of Groton or its agent will transmit the SEAF to all involved agencies and notify each that a lead agency must be agreed upon within 30 days of the date the SEAF and notice was transmitted;

WHEREAS, the Village of Groton must determine the significance of the action within 20 days of its establishment as lead agency, or within 20 days of its receipt of all information it may reasonably need to make the determination of significance;

WHEREAS, the Village of Groton has determined that scoping is not required;

WHEREAS, the Village of Groton will prepare, file, and publish its determination of significance as may be required pursuant to the regulations of the New York State Department of Environmental Conservation derived pursuant to the State Environmental Quality Review Act.

Seconded by Trustee Conger and the resolution was duly put to vote on roll call, which resulted as follows:

Trustee Conger voted "aye".

Trustee Evener voted "aye".

Trustee Morey voted "aye".

Mayor Neville voted "aye".

Trustee Holl was absent.

The resolution was duly declared adopted.

Trustee Conger made a motion that a Special Events Permit be issued to the Groton Business Association for the Spring Community Spirit Days, May 12-14, seconded by Trustee Morey, carried.

Trustee Conger made a motion to approve an exception to the Open Container Law for Frank and Lisa Yager on June 25th at Memorial Park for a graduation party, seconded by Trustee Evener, carried.

Recorded for membership in the Fire Dept.: Stephan Burke – Conger Hose Co. #2.

Mayor Neville appointed Lance Clark and Anthony Sciarra as part-time officers. Trustee Evener made a motion to approve the appointments, seconded by Trustee Conger, carried.

Admin. Rankin presented Mayor Neville with a copy of the IEEP annual report. The reports stated that the Village, through its energy conservation efforts, has reduced greenhouse gas emissions equal to taking 254 cars off of the road.

Trustee Conger made a motion to move into executive session to discuss the history of a Village loan recipient, seconded by Trustee Morey, carried.

Trustee Conger made a motion to move out of executive session, seconded by Trustee Morey, carried. There were no votes taken or resolutions adopted during the session.

Trustee Evener made a motion that the Clerk-Treasurer/Administrator and Police Officer-in-Charge be authorized to execute a purchase order for a police package 2016 Dodge Charger in the amount of \$27,243.10, piggybacking off the Oneida County bid (#1777), from Robert Green Truck Division, seconded by Trustee Conger, carried.

The meeting was closed at 8:15 pm.

A handwritten signature in black ink, appearing to read "Charles V. Rankin". The signature is fluid and cursive, with the first name "Charles" and last name "Rankin" clearly distinguishable.

CHARLES V. RANKIN
Village Clerk