

VILLAGE BOARD OF TRUSTEES
FEB. 16, 2016 7 PM
=====

Deputy Mayor Evener opened the meeting at 7 pm.

Present were: Mayor Neville (audit only), Deputy Mayor Evener, Trustees Conger, Morey and Holl, Steve Teeter-Electric Utility Supervisor, Jamie Babcock-Fire Chief, Lance Coit-Deputy Fire Chief and Ben Nelson-1st Assistant Fire Chief

Pledge of allegiance.

Trustee Morey made a motion to approve the minutes of the January 18th meeting, seconded by Trustee Holl, carried.

Trustee Conger made a motion to approve the claims presented for review, and to adjust the budget as follows:

GENERAL FUND

From: Ambulance-Pers Srves-Driver-4540.11-\$8,000
Ambulance-Pers Srves (PT Pers)-4540.12-\$25,000

To: Ambulance-Pers Srves (FT)-4540.1-\$33,000

From: Contingent Fund-1990.4-\$4,000

To: Buildings-Other Expense-1620.4-\$2,000
Police-Equipment-3120.2-\$2,000

Seconded by Trustee Holl, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

GENERAL (A9)	\$52,176.95	JOINT REC (J9)	\$1,699.94
WATER (F9)	5,380.80	CAPITAL-Strm Swr (HSS9)	1,106.00
SEWER (G9)	5,245.66	COM DEV (PI 16-2)	1,158.74
ELECTRIC (E9)	147,746.29	COM DEV (Housing Rehab)	3,815.41
		COM DEV (Microenterprise)	1,491.16

Electric – Supervisor Teeter reported that he received word from the manufacturer that they started building our new bucket truck last week. It should be completed in late March or early April. Since the weather has been good, the Dept. did some transfers on some poles. The Dept. borrowed some truck mats from Greene to do some off road work and not rut up the yards. SD Myers has confirmed that

they will be here in March to take oil samples from the substation transformers. The trucks have been services. The Dept. has started the annual inventory of materials and supplies.

Fire – Chief Babcock reported that it has been a busy month. There was the fire on Lincoln Ave and there were two accident calls on Route 38 that required the helicopter to come in. The issues cited by the Dept. of Labor have been addressed and fixed. The Dept. has started a mentor program to help new members get accumulated. The Department’s ISO inspection took place recently. It went well and are awaiting our rating.

Recorded for membership in the Fire Dept.: Brandon Preston, Kelly Bishop, John Halaychik and Andy Powers – Citizen’s Hook & Ladder Co. #3 and Eric DeForrest-Pioneer Hose Co. #1

Recreation – Trustee Conger reported that youth basketball will be having travel teams until the first week of March. Groton and Dryden wrestlers have been practicing together since they both have low numbers. Zumba has had up to 70 participants per session. Trustee Conger reviewed the activities for the Cabin Fever Festival scheduled for the week of March 5th. Audits on the youth sports programs have been completed. All coaches will now have background checks performed on them. The Joint Rec Committee will be picking up this fee, since it will apply to all sports. Trustee Conger noted that she attended a session of the Groton Arts Group. There usually are 25 to 30 people in attendance and they meet at the McLean Church. Rec. Director Jennifer Jones is working with SUNY Cortland on a needs assessment for the recreation program. She will be meeting with undergraduate students soon and the initial target will be ages 12-18.

Planning Board – Trustee Conger reported on the Feb. 1 Planning Board meeting. Rich Cunningham from Thoma Development was there to review the Technical Assistance Grant for façade improvements on Main Street. A draft of a guide was reviewed. A couple of businesses may get some preliminary architectural assistance. By doing this, it will allow us to apply for a New York Main Street grant in this year’s application round.

Police – Trustee Holl reported that the Police Commission met last week and reviewed the Department’s budget.

Deputy Mayor Evener appointed STACEY WHITSELL-DICKENSON as School Cross Guard. Trustee Conger made a motion to approve the appointment, seconded by Trustee Morey, carried.

Trustee Conger made a motion that the following be approved for the housing rehab program:

Maureen Rogers – 205 Spring St. - \$14,588 – 100% deferred payment loan

Seconded by Trustee Holl, carried.

Trustee Holl made a motion to approve travel to the lecture on April 1 at the Turning Stone Casino, "Village Fire Department: Responsibilities of the Village Board", seconded by Trustee Conger, carried.

There was discussion on the condition of the roofs on both the Village Office and Municipal Building.

Trustee Conger made a motion to adjust Schedule V of the budget to increase the wage of Laborer from \$15.00 to \$15.25 per hour, seconded by Trustee Morey, carried.

At 8 pm, the meeting was adjourned to 9 am on Saturday, Feb. 20.



CHARLES V. RANKIN
Village Clerk

VILLAGE BOARD OF TRUSTEES
ADJOURNED MEETING OF FEB. 16, 2016
FEB. 20, 2016 9 AM
=====

Mayor Neville reconvened the meeting of Feb. 16 at 9:05 am.

Present were: Mayor Neville, Trustees Conger, Evener, Holl and Morey, Chad Shurtleff-Supervisor-Dept. of Public Works

Trustee Evener offered the following resolution:

RESOLUTION DESIGNATING A "SECTION 3 COORDINATOR" FOR THE VILLAGE

WHEREAS, the United States Congress passed the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u ("Section 3"), and

WHEREAS, the purpose of "Section 3" is to ensure that employment and other economic opportunities generated by certain federal assistance, including assistance provided by the U.S. Department of Housing and Urban Development (HUD) or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing, and

WHEREAS, the Village of Groton is and anticipates it will continue to be in the future a recipient

of certain HUD assistance covered by Section 3, and

WHEREAS, HUD and the administrative entity of HUD's Small Cities Program in the State of New York, the Housing Trust Fund Corporation, have determined that Community Development Block Grant grantees must designate an employee to serve as the Section 3 Coordinator to facilitate compliance with Section 3, and

WHEREAS, it will be the job of the Section 3 Coordinator to prepare, implement and undertaken certain plans and procedures to facilitate compliance with Section 3 to the greatest extent feasible,

NOW, THEREFORE, BE IT RESOLVED that the Village Board does hereby designate Charles Rankin, Village Clerk-Treasurer/Administrator, and his successor at such time Charles Rankin no longer serves in the capacity of Village Clerk-Treasurer/Administrator, as the Section 3 Coordinator.

Seconded by Trustee Holl, carried.

Trustee Evener offered the following resolution:

RESOLUTION DESIGNATING A "LABOR COMPLIANCE OFFICER" FOR THE CDBG-FUNDED STORMWATER IMPROVEMENTS PROJECT

WHEREAS, the Village of Groton is the recipient of fiscal year 2015 Community Development Block Grant (CDBG) funds awarded under the New York State Small Cities Community Development Block Grant Program, and

WHEREAS, the 2015 CDBG funds will be used to address storm water and drainage improvements in the Village in the areas of South West and Williams Streets, (the "Project"), and

WHEREAS, the CDBG funds provided to the Village by New York State through its Housing Trust Fund Corporation are federal funds originating from the U.S. Department of Housing and Urban Development (HUD) and are, therefore, subject to the rules and regulations governing federal HUD funds, and

WHEREAS, the Project will include construction that is subject to the Davis Bacon Act, which establishes federal prevailing wage rates for construction projects, and is also subject to other federal labor standards stipulated by both HUD and the NYS Housing Trust Fund Corporation, and

WHEREAS, one of the labor compliance requirements of the Project requires that the Village designate a Labor Compliance Officer whose job it will be to insure laborers and mechanics working on the Project are paid the established federal prevailing wage rate, as well as other tasks required of federally funded construction projects,

NOW, THEREFORE, BE IT RESOLVED that the Village Board does hereby designate Linda Armstrong, Program Manager of Thoma Development Consultants, as the Project Labor Compliance Officer.

Seconded by Trustee Conger, carried.

Trustee Evener offered the following resolution:

RESOLUTION ADOPTING AN IMPLEMENTATION PLAN FOR THE CDBG-FUNDED STORMWATER IMPROVEMENTS PROJECT

WHEREAS, the Village of Groton is the recipient of fiscal year 2015 Community Development Block Grant (CDBG) funds awarded under the New York State Small Cities Community Development Block Grant Program, and

WHEREAS, the 2015 CDBG funds will be used to address storm water and drainage improvements in the Village in the areas of South West and Williams Streets, (the "Project"), and

WHEREAS, the CDBG funds provided to the Village are federal funds provided to the New York State Housing Trust Fund Corporation from the U.S. Department of Housing and Urban Development (HUD), and

WHEREAS, the Housing Trust Fund Corporation requires that each CDBG grantee adopt an Implementation Plan that includes specific information about the parties that will undertake, oversee and be involved in various aspects of the Project,

NOW, THEREFORE, BE IT RESOLVED that the Village Board does hereby adopt the Implementation Plan attached hereto as the Final Implementation Plan for the above noted Project.

Seconded by Trustee Holl, carried.

The Board conducted a budget work session.

At 11:25 am, the meeting was adjourned to 6:30 pm on Monday, March 7th.



CHARLES V. RANKIN
Village Clerk

VILLAGE BOARD OF TRUSTEES
ADJOURNED MEETING OF FEB 16, 2016
MARCH 7, 2016 6:30 PM

=====

Mayor Neville reconvened the meeting of Feb. 16th at 6:30 pm.

Present were: Mayor Neville, Trustees Holl, Morey and Conger, Jamie Babcock-Fire Chief and Lance Coit-Deputy Fire Chief

Absent was: Trustee Evener

Mayor Neville appointed PAUL ALEXANDER and JORDAN ZELSNACK as Paramedics. Trustee Holl made a motion to approve the appointments at the applicable rates with a 52 week probationary period, seconded by Trustee Conger, carried.

Chief Babcock reported with the addition of the 3rd full-timer, that 90% of the schedule is full for the next month.

The board conducted a budget work session.

The meeting was closed at 7:10 pm.



CHARLES V. RANKIN
Village Clerk