

VILLAGE BOARD OF TRUSTEES

NOV. 16, 2015 7 PM

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Mayor Neville opened the meeting at 7 pm.

Present were: Mayor Neville, Trustees Conger, Holl and Morey, Chad Shurtleff-DPW Supervisor, Steve Teeter-Electric Utility Supervisor, Tim Williams – Police OIC, Mike Andersen-Code Enforcement Officer, Attorney William Troy, Doug Brown, Randy Metcalf, Christine Personius, Hayley Wheeler, Shirley Bowen, Bert Scott, Arnold Scott, Kayla Esparza, Staber (sp.) Burke, Norfe Pirro, Russ Maines , Rob Gallinger, Kim Batzer, Vonnie Dawson, Stephen Snyder, Michael Smith, Rick Uhl

Absent was: Trustee Evener

Pledge of allegiance.

Trustee Conger made a motion to approve the minutes of the October 19<sup>th</sup> meeting, seconded by Trustee Holl, carried.

Trustee Morey made a motion to approve the claims presented for review, and to adjust the budget as follows:

GENERAL FUND

From: Contingent Fund-1990.4-\$5,050

Employee Benefits-Police Ret-9015.8-\$8,300

To: Off-Street Parking-Main St Parking Lot-5650.4-\$5,050

Traffic Control-Equipment-3310.2-\$8,300

Seconded by Trustee Conger, carried. The above adjustments and claims paid are covered by the following lists of abstracts of audited vouchers:

GENERAL (A6)	\$110,417.79	JOINT REC (J6)	\$4,044.94
WATER (F6)	13,462.90	COM DEV (PI 15-11)	801.21
SEWER (G6)	30,589.56	COM DEV (Housing Rehab Grnt)	37,900.00
ELECTRIC (E6)	106,297.73	COM DEV (Microentprse Grant)	20,106.71

Electric – Supervisor Teeter reported that the Dept had changed out 50 street lights to the new LED lights. The old ones have been stripped and scrapped. Most of the intersections along with Cortland and West Cortland Streets have the new lights. Dept. is working on tree trimming as time permits. SD Myers will be giving us a quote on the yearly testing the oil in the substation transformers. It most likely

will place in March. Some trees have been taken down in the right of way. Dept. will start to put up Holiday lights next week. The Dept. set poles for the School District to hold a large soccer net.

Public Works – Supervisor Shurtleff reported that all paving has been completed, including driveway approaches, cuts for water services and part of the municipal parking lot on Main Street. New sidewalks were installed on Spring Street, which also should help a drainage problem in that area. Hydrants have been flushed. Leaf pickup has gone well with the new collection unit. About 90% of the Village has been picked up in the first round. 700 tons of road sand has been hauled in. Salt is \$43 per ton. We usually use 300 to 400 ton per winter.

Joint Recreation – Trustee Conger reported all of the fall programs have been completed. The season went smoother than past few years. Over 70 runners participated in the youth cross country meet. The team from Horseheads donated \$100 to the event. The Committee will be doing background checks on all volunteers in recreation programs. The Committee has adopted a policy for joint partnerships for groups wanting to be under our umbrella. Groton Youth Soccer wants to run a spring travel team under our program. It will involve about 30 kids.

Youth Services – Trustee Conger reported that a second meeting was held in regards to healthy youth at the Elementary School, only had 4 in attendance. This is very disappointing. There are some issues that need to be addressed.

Police – Lt. Williams reported that the Dept. had responded to 1359 calls year to date, which is about equal to last year. Firearms qualifications have been mostly completed. Dept is looking to replace the laptop computer in 156.

Public comments:

Christine Personius – Noted that the Police Dept. is doing a good job. Looking for individual for horse drawn wagon rides for the “Home for the Holidays” event. The Mayor donated the use of his wagon for the event. The committee wants to have a community bonfire in a fire pit. The Fire Chief is on board with this idea. The varsity football team will sponsor.

Yonnie Dawson came before the Board to report on a recent incident where her trash was not picked up by Doug’s Trash Removal. He claimed it was the neighbor’s trash. She called Village Code Enforcement on this issue. She stated that perhaps the Village limit the allowed number of trash haulers to one.

Doug Brown explained his side of Ms. Dawson’s story and she had never been a customer of his.

Hayley Wheeler noted that when the students had the community cleanup a few weeks ago, used syringes were found on the bowling alley property. She was wondering if there is an exchange program for these syringes. Lt. Williams say there is a swap program that exists and he would have to check further into it.

Trustee Holl made a motion that the list of unpaid taxes in the amount of \$39,134.33 plus penalties and fees of \$3,208.78, be forwarded to Tompkins County for relevy, seconded by Trustee Morey, carried. (List enclosed.)

Trustee Conger made a motion to accept the engagement quote from Ciaschi, Dietershagen, Little and Mickelson for the Village's annual financial review in the amount of \$8,800 (\$13,400 if a Single Audit is required), seconded by Trustee Morey, carried.

Trustee Holl made a motion to approve travel for Debbie Barron to attend the Laserfiche National Conference in Long Beach, CA, Jan. 11-14, 2016, seconded by Trustee Conger, carried.

Trustee Holl made a motion to approve travel for Chuck Rankin to attend the NYS GFOA Central Holiday Seminar in East Syracuse on Dec. 4, seconded by Trustee Conger, carried.

Admin. Rankin noted that the bill for the Police Retirement was substantially less than budgeted. Thus this money could be reappropriated for other purposes, such as the Municipal Building roof. Another item to be considered is to reimburse the IEEP program for the flashing speed signs.

Upon conclusion of discussion, Trustee Holl made a motion that \$8,264.40 be submitted from the General Fund to the IEEP program to pay for these signs, seconded by Trustee Conger carried.

Admin. Rankin noted that Goodard Roofing had been contacted about the Municipal Building roof and Mr. Goodard is supposed to be over this week to see about improving the drainage system in place or add another drain.

Admin. Rankin reported that the new web site is about ready to be launched; presently working on technical issues with the domain.

Mayor Neville made a motion to move into executive session to discuss a matter of pending litigation and a personnel matter involving the Village Office, seconded by Trustee Holl, carried.

Trustee Conger made a motion to move out of executive session, seconded by Trustee Morey, carried. There were no votes taken or resolutions adopted during the session.

The meeting was closed at 8:36 pm.



CHARLES V. RANKIN  
Village Clerk